

# MINNESOTA PORK CONGRESS

## Exhibitor Information

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- **Tradeshow dates and hours:**  
**Tuesday, February 5, 9 am - 5 pm**  
**Wednesday, February 6, 9 am - 1:30 pm**
- To be considered for the first round of booth assignments, exhibitors must contract and pay for their booth(s) by October 1, 2018. A \$50 late fee will be charged after October 1.
- The show is located in Hall A of the Minneapolis Convention Center. The loading and unloading docks for exhibitors are listed on the contract.
- Exhibitors will receive an informational packet from the Minnesota Pork Producers Association in November. The packet will include booth number(s) and location.
- A certificate of public liability insurance is required with contract and payment. (See exhibitor agreement for details.)
- For questions contact Pam Voelkel, Director of Events at (507) 345-8814 or [pam@mnpork.com](mailto:pam@mnpork.com)
- **Move-in** is Monday, February 4 from 12 p.m. to 8 p.m. **Move-out** is Wednesday, February 6 from 2 p.m. to 8 p.m.
- **Large equipment** can be moved in on Monday, February 4 from 7 a.m. to 12 p.m. **Check appropriate box on the contract.**
- **Watch Your E-mail/Mail!** In November GES will be sending a letter that includes a website and login information to access order forms for booth supplies: carpet, tables, chairs, etc. Also at this website, the Minneapolis Convention Center will have forms for electrical hook-up, hard-line phone service, and other exhibitor services. To avoid late fees, please pay attention to the order deadlines.
- *Arrangements can be made to reserve meeting rooms at the Minneapolis Convention Center for tradeshow exhibitors who wish to host private functions with clients. Contact Pam Voelkel, Director of Events, for more information on this service.*

## Hotels

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Reduced Pork Congress room rates are available at the following Minneapolis hotels:

- Hilton Minneapolis – \$114 – To make reservations call (612) 376-1000  
Check the MNPorkCongress.com website for a link to the Hilton website for online room reservations.
- Millennium Hotel - \$110 – To make reservations call (612) 332-6000  
Check the MNPorkCongress.com website for a link to the Millennium website for online room reservations.

To ensure that you receive these special rates, say you're with Minnesota Pork Congress when making room reservations. **Please Note: Hotel room rate discounts expire when the reserved block of rooms are full or on January 4, 2019.**

## Exhibitor Website Links

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Companies that exhibit at Minnesota Pork Congress receive a free link to their business web site from MNPorkCongress.com. **Please be sure to include your company's web address when completing the contract.**

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